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CONCORDIA COUNCIL ON STUDENT LIFE

Minutes of Meeting held in Room 769 of the Hall Building, Sir George Williams Campus at 5:45 p.m. on May 17, 1977.

PRESENT: Mr. B. Rennie, Chairman, Dean A. Audet, Dr. E. Enos, Dean M. Flynn, Mr. J.A. Sproule, Mr. J. Macaluso, Mr. J. Hopkins, Ms. B. Litner, Mr. B. Counihan, Mr. B. Philip, Mr. F. Denton, Ms. L. Brooks, Mr. J. James, Mr. R. Davies, Ms. M. O'Dea, Mr. C. Wisniewski, Ms. A. Kubicek, Mr. A. Vaughan, Mr. K. McGrath, Mr. J.J. Robertson, Mr. W. Kotiuga, Ms. N. Cooper, Secretary.

ALTERNATE: Prof. D.E. Charlton for Prof. L. Adler.

Chairman's Remarks

77.7.1 Mr. Rennie called the meeting to order at 5:45 p.m., stating that he would defer the Chairman's remarks to later in the meeting when he would present a Year End Report to Council.

Approval of Minutes of Meetings of March 29 and April 5, 1977.

77.7.2 On MOTION of Mr. James, SECONDED by Mr. Counihan the Minutes of the two previous meetings held on March 29 and April 5, 1977 were APPROVED.

Reports of Area Directors

77.7.3 Mr. Sproule reported that Guidance Services on the Loyola Campus had recently moved from the Centennial Building to 2490 West Broadway Avenue affording better accommodations and easier access for students to that area.

Graduation Banquet and Ball Committee

77.7.4.0 Ms. Joan Richardson was present to report on the Graduation Banquet and Ball scheduled for June 3, 1977. She reported that ticket sales had been lower than anticipated and some difficulty was being experienced in communicating with graduating students. Dr. O'Brien had purchased some 50 tickets in order that faculty and staff would be in attendance.

77.7.4.1 Ms. Richardson then introduced Mr. Desmond Morley who displayed samples of graduation certificate plaques which he requested permission to exhibit at the dance.

It was MOVED by Dean Flynn, SECONDED by Mr. Macaluso

"THAT Mr. Morley be given permission to set up a discreet display at the Graduation Ball on June 3."

MOTION CARRIED

77.7.4.2 It was MOVED by Mr. James, SECONDED by Dean Audet

"THAT Council purchase 10 tickets for the Graduation Banquet and Ball, distribution of these tickets to be at the discretion of the Chairman in consultation with Ms. Richardson."

MOTION CARRIED

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Student Services Budget

- 77.7.5 A letter, dated April 21, 1977, from the Secretary of the Board of Governors (Doc. CCSL-77-7-D1) enclosing an Extract from the Minutes of a meeting of that body held on April 14, 1977 was noted by members. This document provided a status quo budget for student services with an increase of 8% for all salary and fringe benefit items, 4% for all non-salary items and a \$25,000 contingency fund. To meet these expenditures the student services fee for full-time students was set at \$71., part-time students at \$15., and \$7.50 for summer students. Fees for graduate students were set at 13.5%.

General Recommendations of the Finance Committee

- 77.7.6 This document (CCSL-77-7-D2) was formally presented to Council and on MOTION of Mr. Davies, SECONDED by Mr. Counihan UNANIMOUSLY ACCEPTED.

Summer Quorum

- 77.7.7 A MOTION by Dean Flynn, SECONDED by Mr. Macaluso (DOC. CCSL-77-7-3) establishing a summer quorum was amended to include the Chairman for a total of 13 members.

MOTION CARRIED.

Nominations for Chairman of CCSL for 1977-78

- 77.7.8 It was MOVED by Dean Flynn, SECONDED by Mr. Sproule

"THAT a Search Committee for a chairman be formed, composed of a Council member from each of the student associations, a Council member from each of the 4 student services areas, and a Council member from the faculty. The meeting will be convened by the present chairman, names to be provided to the secretary; this committee to elect its own chairman and report at the next meeting of Council."

It was suggested by the Chairman that names of Council members appointed to this committee be sent to the secretary within two weeks in order that a meeting may be called shortly.

Role of Priorities Committee

- 77.7.9 Mr. Wisniewski stressed the importance of this Committee and its work and expressed the hope that it would meet soon keeping in mind the lead time of 18 months needed for any major changes in student services. Discussion followed regarding the need to anticipate changes in student services which may be required as a result of the academic reorganization. The importance of CCSL being a mainstream operation and not a marginal one was emphasized. Mr. Macaluso as chairman of the Finance Committee stated that the Committee would be meeting during the summer and he believed it essential that the Finance Committee and the Priorities Committee meet together several times in the near future in order to exchange information. At the request of Mr. Sproule, Mr. Rennie agreed to chair the first meeting of the Priorities Committee; student associations were asked to submit the names of appointees to this committee to the secretary of CCSL in order that a

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meeting of the Priorities Committee might be convened within the next few weeks.

Mr. James reminded Council that the Rector had stipulated an 18 month requirement for any major changes with budget implications so that any major changes in priorities would only be considered for 1979-80. It was pointed out by Dean Audet that student services are presently being operated according to certain priorities which are already in existence.

Modification of the Academic Calendar

- 77.7.10 The Chairman reported that he had written to Father Graham on March 24, 1977 concerning Modification of the Academic Calendar to incorporate a "Reading Week", Document CCSL-77-3-D3, submitted to Council on March 8, requesting that this be discussed at Rector's Cabinet. Mr. Rennie expected to receive a reply from the Vice Rector shortly on the feasibility of this proposal.

Membership of CCSL Sub-Committees

- 77.7.11.0 Discussion took place about whether or not only Council members should sit on sub-committees of CCSL. Concern was expressed regarding non-council members sitting on standing committees such as Steering or Finance. It was pointed out that standing committees can always call upon expertise from non-committee members for input. It was agreed by consensus that inasmuch as Steering and Finance Committee are standing committees, only members of Council should sit on these.

It was pointed out that student associations, when appointing members to Council or to sub-committees, endeavor to appoint people with interest and expertise in these areas at the same time working closely with members sitting on Council. Ms. Litner expressed the view that, while it was sometimes advantageous to have non-council members sitting on ad-hoc committees, on-going committees like Steering and Finance with major responsibilities require continuity and when membership changes the processes are slowed down. Mr. Counihan pointed out that in all probability when student associations appoint members to council they do so judiciously and select people who are most interested and most qualified to participate.

It was MOVED by Mr. Counihan, SECONDED by Mr. James

"THAT only members of the Concordia Council on Student Life be members of Finance Committee and Steering Committee; membership from the university community on ad hoc committees is welcome."

MOTION CARRIED

- 77.7.11.1 The subject of membership of the Priorities Committee was then raised in view of the probability of it being proposed as a standing committee in the near future. The Chairman answered that if and when the Priorities Committee is made a standing committee, it will at that time have to be specified whether or not only members of CCSL are eligible for membership.

Date of Next Meeting

- 77.7.12 It was decided by consensus that the next meeting of Council should be scheduled for September 20, subject to change by the Chairman.

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Chairman's Report to Council

- 77.7.13 The Chairman reviewed the work of Council during his term of office. Highlights included the setting up of Steering and Finance Committees in October and the Graduation Banquet and Ball Committee and the 1977 Yearbook Committee, working under the aegis of CCSL. An office was secured at 7328 Sherbrooke Street for the Council Secretary. In February a Committee on Priorities was formed consisting of the four Area Directors and 4 students elected from the student representatives on Council.

Recommendations arising out of budget study by the Finance Committee were important insofar as the 1977/78 Committee is concerned, and Mr. Rennie felt that these would greatly enhance the workings of the Committee next year. He believed that the Finance Committee would benefit from having people from this year's Finance Committee serve a second term and perhaps seeking input from the University's financial administrators in planning the 1978/79 budget. He believed that it would be advantageous for the members of Council to receive documents from the Finance Committee in advance of budget discussions. He stated that it was unfortunate that the budget recommended by Fincom was found to be unacceptable by the Board of Governors and expressed the hope that in the coming years the University would find it possible to make more money available for the important areas of student services. A major problem as seen by Mr. Rennie was the large portion of student services budget allocated to salaries. As a result, it is difficult to channel money into programs which members feel would be valuable. The Chairman stated that he did not know how this problem would be solved because this is true for most areas in the University and he did not believe it would improve in the foreseeable future. Given that finances are not readily available it will be necessary to call upon all the resources of people in student services and students serving on CCSL.

Mr. Rennie then made the following recommendations:-

1. That all members on the CCSL attempt to visit and talk with others in the student services areas on both campuses. Possibly an information day could be set up for council members.
2. That Area Directors' reports be more detailed in future as a way of disseminating information to Council members and making them more aware of programs undertaken in each area.
3. That Finance Committee meetings be open and members encouraged to attend, without participating, in order to be better informed.
4. That Council members serve the term for which they are appointed, stressing the importance of continuity of membership on Council.
5. That there be some interface between Fincom and Priorities Committees.
6. That Council, or possibly the Priorities Committee, investigate the feasibility of developing some exchange programs between universities in Quebec, particularly between French universities and students at Concordia. The Chairman believed that this would be encouraged by the Government and that Concordia should initiate it.

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In conclusion Mr. Rennie expressed his thanks to the secretary for her help during the past year.

Mr. Counihan MOVED an expression of appreciation from CCSL for the very fine job that Mr. Rennie, as the first Chairman, had done during what might prove to be the most difficult year for CCSL.

In answer to a question regarding provision in the budget for one publication incorporating all information for students on both campuses, Mr. Counihan replied that the flip chart and pocket calendar were the only two publications provided for in the budget. The Handbook that had been put out on each campus would remain the responsibility of the student associations.

- 77.7.14 There being no further business, it was MOVED by Mr. Counihan, SECONDED by Dean Audet THAT the meeting adjourn at 7:30 p.m.
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